| Accent icon | Meeting Minutes #2 (Team 2 - EWSD) |
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# Call to order

A meeting of **Team 2** memberswas held in **Room C3(on-campus)** on **29th January 2018**.

# Attendees

Attendees present included:

**Minh Nguyen Dinh (GC00900)**

**Nguyen Vinh (GC00917)**

**Bui Huy Hoang (GC00806)**

**Duong Nhat Minh (GT00554)**

**Gibson Reginald S. (GT00475)**

# Members not in attendance

Members not in attendance included:

**None**.

# Approval of minutes

Agreed (approved) by all members.

# Reports

**A team discussion was held on the 29th January, 2018 at about 20h00** to identify the project requirements as well as set up a project timeline and sprint plans.

# Unfinished business

Follow-up meeting.

# New business

Follow-up meeting scheduled on 5th February, 2018 at 20h00.

# Announcements

None.